

REPORTING TIMELINES- PROGRESS BOOK	
2019-2020	
First quarter progress reports	Grades 3-12
Thursday, September 12th	Progress Book opens for grades and comments
Tuesday, September 17th (11:59 PM)	All grades and comments must be entered in Progress Book by this date
Monday, September 23rd	Progress report distribution
First quarter report cards	Grades K-12
Thursday, October 17th	End of first quarter
Thursday, October 17th	Progress Book open for grades and comments
Tuesday, October 22nd (11:59 PM)	All grades and comments to be entered in Progress Book
Friday, October 25th	Report card distribution
Second quarter progress reports	Grades 1-12
Thursday, November 14th	Progress Book open for grades and comments
Tuesday, November 19th (11:59 PM)	All grades and comments must be entered in Progress Book by this date
Friday, November 22nd	Progress report distribution
Second quarter report cards	Grades K-12
Thursday, January 9th	End of second quarter
Wednesday, December 18th	Progress Book open for grades and comments
Tuesday, January 14th (11:59 PM)	All grades and comments to be entered in Progress Book
Friday, January 17th	Report card distribution
Third quarter progress reports	Grades 1-12
Thursday, February 13th	Progress Book open for grades and comments
Tuesday, February 18th (11:59 PM)	All grades and comments to be entered in Progress Book
Friday, February 21st	Progress report distribution

Third quarter report cards	Grades K-12
Thursday, March 12th	End of third quarter
Thursday, March 12th	Progress Book open for grades and comments
Tuesday, March 17th (11:59 PM)	All grades and comments to be entered in Progress Book
Friday, March 20th	Report card distribution
Fourth quarter progress reports	Grades 1-12
Thursday, April 16th	Progress Book open for grades and comments
Tuesday, April 21st (11:59 PM)	All grades and comments to be entered in Progress Book
Friday, April 24th	Progress report distribution
Fourth quarter report cards	Grades K-5
Thursday, May 21st	End of fourth quarter
Thursday, May 14th	Progress Book open for grades and comments
Monday, May 18th (11:59 PM)	All grades and comments to be entered in Progress Book
Thursday, May 21st	Report card distribution
Fourth quarter report cards	Grades 6-12
Thursday, May 21st	End of fourth quarter
Thursday, May 14th	Progress Book open for grades and comments
Friday, May 22nd (3:00 PM)	All grades and comments to be entered in Progress Book
Friday, May 29th	Report card distribution
* Please note - Student report cards may not be withheld from students and families with outstanding fee balances per Ohio Revised Code.	

